

## **USATF New York Grant Program Guidelines - TRAVEL/COACHING**

The USATF-NY Grant Program was established to promote excellence in our sports and promote the athletes, clubs, and programs of the association to increase membership, participation, and the status of our sports in the public media.

Applicants must submit the grant application and up to a 500-word summary of their request. The grant committee will review and may reply with comments.

### **Program is designed to:**

- Help USATF-NY Association area athletes and clubs pay for travel to national or international competition, or to attend coaching instruction.

### **Program Funding and Disbursement**

- Grants of up to \$325 will be awarded once per season. XC 12/1, Indoor Track 3/1, Outdoor Track 7/1
- In order to receive the grant the recipient must submit itemized receipts.
- Receipts must be received no later than 1 month after the event.

### **Grant submission process**

- Applications will be due XC 11/1, Indoor Track 2/1, Outdoor Track 6/1
- Requests must be submitted in writing to [John.padula@newyork.usatf.org](mailto:John.padula@newyork.usatf.org)
- Requests should use the provided application form. Additional pages are allowed.
- No retroactive requests will be considered.
- Sources and amounts of all anticipated funding must be disclosed with the original request.
- All grant requests will be reviewed by the Grant Program Subcommittee, which will make a recommendation to the full Board for voting.
- Board-of-Governor members will recuse themselves from discussions and votes on proposals for funding for themselves or their clubs.

### **Grant Criteria**

- Clubs making a request must be USATF-NY member club for a full calendar year prior to request.
- Individuals making a request must be a USATF-NY member in good standing for at least 6 months prior to the request.
- Athletes, coaches and clubs that attend association events will be given preference.
- Athletes and clubs with medal potential will be given preference.
- The club president, or authorized club official, must sign off on team grant requests.

- Reimbursed expenses will be limited to travel and lodging, coaching certification fees and associated costs.
- Coaching Education grants will only be awarded for USATF coaching education courses

## USATF New York Travel/Coaching Grant Program

Date\_\_\_\_\_

Requestor: Athlete\_\_\_\_, Club\_\_\_\_, Coach\_\_\_\_

Name\_\_\_\_\_

Club\_\_\_\_\_

Phone #\_\_\_\_\_

Email\_\_\_\_\_

Address\_\_\_\_\_

Current USATF number \_\_\_\_\_

Type of request Travel\_\_\_\_ Coaching Ed\_\_\_\_\_

If Travel: Current National rank\_\_\_\_ Current World Rank\_\_\_\_ Current Season  
Prs\_\_\_\_\_

Reason for request (up to 500 words)